West Virginia Horse Expo
Terms & Conditions

1. A minimum 50% deposit is due with this signed contract to reserve booth space. The balance to be paid in full by March 15, 2010 unless arrangements have been made for receipt of late payment with WVHE Management. Accepted late payments will be charged a 20% late fee.
2. Upon receipt of signed contract and payment, WVHE Management shall send you an Exhibitor's Package which includes the Exhibitor's Handbook (booth setup, stabling, and travel information are included in Handbook). Advertising information and building layouts so that you can pick your desired location within the building you have chosen are also in the package.
3. New applications sent after March 15, 2010 must include payment in full. All applicants should notify WVHE Management as soon as possible of their intent to exhibit to assure space availability and inclusion in printed material.
4. If exhibitor fails to make payment in full or arrangements for late payment by the deadline, WVHE Management may terminate their contract without further notice or refund.
5. Should exhibitor need to cancel reservation, exhibitor shall send notice to WVHE Management in writing by March 15, 2010. Any funds exceeding the initial 50% non-refundable deposit will be returned. Cancellation after March 15th may result in the forfeit of all funds paid. WVHE Management reserves the right to resell the forfeited space without compensation of the resale to forfeiting exhibitor.
6. Booth assignments are not secured until signed contract and payment in full have been received by WVHE management.
7. All booth and stall spaces are assigned on a first come first serve basis. WVHE Management shall attempt to place exhibitors in their choice of building and booth location but reserves the right to assign space as is best for the execution of the event.
8. WVHE Management reserves the right to modify the location of expo activities, floor plans and schedules in order to produce a more successful event.
9. WVHE reserves the right to limit the number of horses entered from one exhibitor due to limited stall space.
10. All horse handlers shall complete and return Liability Release, Stall Reservation, and Horse Information forms (included in Exhibitor's Package if stalls are requested) and provide required equine health documents by March 15, 2010. Failure to provide these forms will result in loss of stall space.
11. Any unruly horses deemed by WVHE Management to be a detriment to other exhibitors, their horses, or attendees may be asked to be removed from the grounds or relocated to Fairgrounds stabling area.
12. Exhibitors shall refrain from offensive language or the dissemination of offensive or adult content materials.
13. WVHE Management reserves the right to reject the application of or request the removal of any exhibit that is deemed offensive.
14. Video and photos taken by WVHE Management are the property of WVHE Management.
15. WVHE Management shall provide security throughout setup, the event, and breakdown. However, WVHE
16. Management shall not be responsible for exhibitor's personal items left in booth.
17. WVHE makes no representations or guarantees as to the number of attendees of the WVHE. Nor does WVHE guarantee any financial gain by exhibitor.
18. WVHE management shall not be held liable for any damages or financial loses if the event is delayed or canceled due to circumstances beyond the control of management (i.e. acts of God, governmental emergency, or bomb threat). Should such a cancellation take place, WVHE Management may retain some of the amount paid by exhibitors to defray the cost to date that management has incurred in producing the event. The balance to be paid to exhibitor within 30 days of cancellation.
19. The West Virginia Horse Expo is a Social Enterprise of Arms Wide Open Ministries, Inc. (AWOM) Exhibitor agrees to indemnify and hold harmless West Virginia Horse Expo and it organizers, AWOM, TAHOE and the State Fair Event Center also referred to as management, organizers, and venue, their agents, officers, volunteers and employees from all claims, loses, damages, or expenses resulting or arising from any and all injuries to or death of any person or damage to any property caused by an act, omission, or neglect of management, organizers, venue, exhibitors, contractors, or attendees.
20. Although not required, it is strongly recommended that each exhibitor, at its own expense procure and maintain in force liability insurance.
21. Exhibitor shall abide by and observe all federal, state, and local codes, ordinances and laws. Exhibitor shall also comply with the rules and regulations of the venue, the State Fair Event Center. All materials used in exhibits must meet West Virginia Fire Code regulations
22. Should any exhibitor fail to abide by the terms and conditions set forth in this agreement, WVHE reserves the right to terminate the exhibitor's contract and to refuse exhibitor's participation in future expos produced by WVHE Management.